



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20350

SECNAVINST 5000: 29
Op-44P

24 NOV 1972

SECNAV INSTRUCTION 5000.29

From: Secretary of the Navy

Subj: General Services Administration Facilities Self-Protection
Plans

Ref: (a) Federal Property Management Regulations 41 CFR 101-19.5
(NOTAL)

1. Purpose. To promulgate the requirement for the preparation and support of plans for the internal security of General Services Administration facilities at which Department of the Navy activities are tenants.

2. Definitions

a. Facility Self-Protection Plan. A plan to provide for the protection of life and property during all types of emergencies.

b. Facility Self-Protection Organization. An organization of employees of a Federal Agency(ies) in a building designated to carry out the requirements established in the Facility Self-Protection Plan.

c. Emergency. Includes, but is not limited to, situations occasioned by bomb threats, civil disorders, fires, explosions, natural disasters, and potential or actual enemy attack.

d. Primary occupant agency. The agency having the largest number of employees in a building.

e. Designated official. The highest ranking official of the primary occupant agency or an alternate high ranking official designated in advance by agreement of occupant agency officials.

3. Background

a. In recent years there has been a marked increase in individual and group activities, both overt and covert, aimed at disrupting the orderly process of the Government. This has been evidenced by a rise in dissident organizations, frequent demonstrations, bomb threats, and similar incidents which in turn gives rise to an increased concern for the security of Federal personnel and property.

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b. Reference (a), promulgated by the General Services Administration under section 205(c), 63 Stat. 390; 40 United States Code 486 (c) effective 24 June 1970, prescribes the policies and methods for the establishment of Facilities Self-Protection Organizations and assigns responsibilities to occupants of GSA facilities.

4. Responsibilities

a. The designated official is responsible for the development of the Facility Self-Protection Plan, establishment and staffing of the Facility Self-Protection Organization, and for the execution of the plan in all emergencies, including evacuation, except in the event of an enemy attack.

b. Each occupant Federal Agency is responsible for cooperating in the development of the plan and for cooperating fully in its execution.

c. The GSA, in accordance with reference (a), has continuing responsibility for the protection of all facilities under its charge and control, and for the safety of occupants of those buildings, and will provide assistance to appropriate officials of the occupant agencies and cooperate with the local authorities in achieving the objectives of the plan.

d. The Federal Regulation tasks the GSA Building Manager, as the GSA representative, with providing the necessary assistance and cooperation, staffing the Organization with personnel technically qualified in the operation of utility systems and the installation and maintenance of protective equipment such as warning devices and firefighting apparatus, and with the training for building employees and others as required.

5. Action

a. Naval District Commandants will ensure that the provisions of this instruction are implemented by all naval activities within their districts. Provisions of this instruction should be incorporated into existing disaster preparedness plans.

b. All Department of the Navy activities will lend full support to the designated official in the preparation and execution of the plan for the building.

c. All Department of the Navy activities which are primary occupant agencies in GSA controlled buildings shall assign a designated official

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and prepare a Facility Self-Protection Plan for the building occupied. The plan shall include, but not limited to, the following:

(1) The establishment of Facility Self-Protection Organizations;

(2) Provisions for activating the Organization based upon the best intelligence available, tensions in the locality, sensitivity of target agencies, and the advice of local, State and Federal law enforcement agencies;

(3) The immediate evacuation of the premises, in response to an alarm or other means, where there is imminent danger to persons resulting from a fire, explosions, or the discovery of an actual explosive device (not a bomb threat).

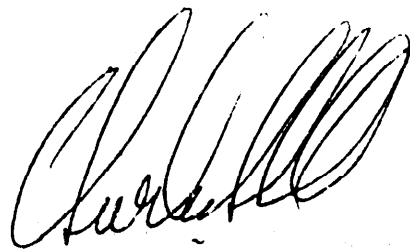
(4) Initiation of action, including evacuation, upon receipt of advance information of an emergency.

d. In those cases where doubt exists as to the Primary Occupant Agency, the matter shall be referred to the GSA building manager for resolution.

6. Coordination

a. Direct liaison is authorized between Department of the Navy activities, GSA, and other Federal activities in the implementation of this instruction.

b. Requests for further guidance or for assistance in resolution of matters which cannot be resolved on the local level will be referred to the Chief of Naval Operations (Op-44) or to the Commandant of the Marine Corps (Code A01F), as appropriate.



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